



**MEETING MINUTES  
THE BOARD OF DIRECTORS OF  
THE BAY FOUNDATION  
Wednesday, August 23, 2017**

**LOCATION:** Sky Source Offices, 57 Market St., Venice 90291

1. Introductions: Meeting began at 10:07am. Laurie Newman chaired the meeting.
2. The minutes from the Meeting of May 10, 2017 were approved with one revision (**MSP Newman/Tyrrell**).
3. Board Member Items
  - a. Catherine Tyrell was elected as Board Secretary (**MSP Newman/Vernez**)
  - b. Resolution to amend MOA with SMBRC was approved (**MSP Vernez/Rasmussen**)
4. Executive Director/Staff Reports
  - a. Programs/Operations (Tom Ford)
    - i. Programs Update –
      1. Annual project reports posted on website.
      2. Manuscript submitted for aerial survey project.
      3. EPA Reporting, CMP and BRP revision.
      4. Meeting with NOAA Director of Aquaculture.
    - ii. California Coastal Commission hearing – ice plant project permit amendment was approved.
    - iii. LMU Interns – will be presenting results of their summer projects in the fall.
    - iv. Coastal Research Institute ribbon cutting in early November.
  - b. Financial Update (Marcelo Villagomez)
    - i. Marcelo presented the financial reports to the Board.
    - ii. The Fiscal Year 2017-2018 budget was approved (**MSP Tyrrell/Vernez**)
5. Development
  - a. Fundraising/Outreach (Julie Du Brow)
    - i. Coastal Connections 3 – budget and current supporter list were presented.
    - ii. Fundraising committee meeting to be scheduled.
6. Next Meeting: November 8<sup>th</sup>, 2017 10am – 12pm location TBD.
7. Meeting adjourned at 12:10pm.

Attending: Laurie Newman, Catherine Tyrell, Laura Doss, Kate Vernez, Tyler Rasmussen, Jeff Klocke (via phone)

Absent: John Dorsey.

Staff: Julie Du Brow, Tom Ford, Heather Burdick, and Marcelo Villagomez,