



**MEETING MINUTES OF  
THE BOARD OF DIRECTORS OF THE BAY FOUNDATION  
Tuesday, July 31, 2018  
APPROVED February 6, 2019**

**Location:** Southern California Marine Institute  
820 S. Seaside Ave, San Pedro, California 90731

1. 8am – 10am Boat trip and Abalone Lab tour
2. Introductions: Meeting started at 10:15am. Laurie Newman chaired the meeting.
3. The Minutes of the May 2, 2018 Board Meeting were approved. **(MSP Tyrrell/Newman)**
4. Executive Director/Staff Reports
  - a. Administrative Update
    - i. Quarterly Financial Report was presented by Marcelo Villagomez
      1. Board members asked that the vacation accrual policy be reviewed.
    - ii. Resolution Amendment to the TBF-SMBRC MOU regarding public documents was approved. **(MSP Tyrrell/Doss-Hertz)**
  - b. Programs/Operations
    - i. Marine Programs update
    - ii. Watershed Program update
    - iii. CRI interns
    - iv. Prop 12 funding
    - v. BEP and Clean Bay update
  - c. Legal update – MOA update
5. Development
  - a. Coastal Connections 4 (CC4)
    - i. Event planner to coordinate
    - ii. Sponsorships and donors
6. Next Meeting: Wednesday, November 29<sup>th</sup>, 10am – 12pm. Location:TBD
7. Meeting was adjourned at 11:23am

Attendance: Laurie Newman, Laura Doss-Hertz, Tracy Egoscue, David McCarthy, Catherine Tyrrell, Tyler Rasmussen, Jeff Klocke (left early)

Absent: John Dorsey, Kate Vernez

Staff: Tom Ford, Marcelo Villagomez, Heather Burdick