



**MEETING MINUTES OF
THE BOARD OF DIRECTORS OF THE BAY FOUNDATION
Thursday, November 29, 2018
Approved February 6, 2019**

Location: Doolan Hall, Room 216 Loyola Marymount University
1 LMU Dr. Los Angeles, CA 90045

1. Introductions: Meeting started at 10:10am. Laurie Newman chaired the meeting.
2. Public Comment: Walter Lamb made public comment.
3. The Minutes of the 7/31/18 meeting were not considered for approval since quorum was not met.
4. Executive Director/Staff Reports
 - a. Administrative Update
 - i. Unaudited financial update was presented by Marcelo Villagomez
 - b. Programs/Operations
 - i. Program updates were given by Tom Ford.
 - ii. Calendar dates for 2019 TBF BOD meeting and annual event were selected to be circulated among board members and are as follows:
 - CC5 Thursday October 17 or as a second option October 24
 - TBF Board Meetings: Jan. 30th or Feb. 6th; May 22nd or 29th; July 24th or 31st; Nov. 6th or 13th
 - iii. Information item Draft Action Plan for SMBNEP was presented by Tom Ford
 - iv. Information item FY2020 SMBNEP was given by Tom Ford
 - v. Information item Performance Evaluation of SMBNEP was given by Tom Ford.
 - c. Legal update (CLOSED SESSION) was not held.
5. Meeting was adjourned at 11:31am

Attendance: Laurie Newman, John Dorsey, Catherine Tyrrell, Kate Vernez
Absent: Laura Doss-Hertz, Tracy Egoscue, Jeff Klocke, David McCarthy, Tyler Rasmussen,
Staff: Tom Ford, Marcelo Villagomez, Victoria Gambale
Public: Walter Lamb, Guangyu Wang