MEETING MINUTES OF THE BOARD OF DIRECTORS OF THE BAY FOUNDATION

Date: Wednesday, November 13, 2019
Time: 10am – 12pm meeting
Location: Loyola Marymount University
Life Science Building, Room 118
1 LMU Drive, Los Angeles, CA 90045

1. Meeting was called to order at 10:20am, chaired by Laurie Newman. Members Present: Laurie Newman, Laura Doss-Hertz, Jeff Klocke, Kate Vernez, John Dorsey (via Phone), Tyler Rassmussen. TBF Staff: Tom Ford, Marcelo Villagomez, Heather Burdick, Vicki Gambale, Karina Johnston, Nick Batch (Liberty Tax CPA). Action items were delayed until members arrived to reach quorum.

2. Administrative Update
   a. Nick Batch, CPA for TBF was introduced to the board. He presented the quarterly financial report and annual audit update with Marcelo Villagomez.

3. Program Updates
   a. Watershed and CRI program update was given by Karina Johnston
      i. Visiting professor will be hired by LMU to support CRI.
      ii. CRI Faculty research projects are ongoing.
   b. Community Engagement Program update was given by Vicki Gambale
      i. Boater Education Program and partners received an award
      ii. Three schools and five restaurants have joined the Table to Farm composting project.
   c. Marine Programs update was given by Heather Burdick
      i. Introduction of new staff hired to support marine operations.
      ii. Updates on progress with kelp restoration and abalone outplanting.

4. Legislation Update
   a. AB 1511
   b. HR 4044

5. Legal Update
   a. Subcommittee formed: Tom Ford (Chair), Laurie Newman, Kate Vernez, Jeff Klocke

6. TBF BOD Business
   a. 2020 meeting dates and locations will be selected. February meeting review year end financials and audit. Spring meeting in April will include a project site visit.
   b. 2020 annual commitment and conflict of interest letters will be sent to members for signatures.
   c. Consideration of new board member, Fran Diamond. Laurie presented Fran’s background and why she believed she would be a great addition to the board. (MSP Vernez/Klocke)
   d. Laurie conducted the annual review of the Executive Director in October 2019.
7. Minutes of the August 7, 2019 Board Meeting were approved (MSP Vernez/Doss-Hertz)

8. Development
   a. Coastal Connections 5 was most successful event to date. CC6 will be in October 2020.

9. US EPA Performance Evaluation Update
   a. Letter should be received from EPA by the end of the year.

10. Meeting was adjourned at 12:30pm