



**MEETING MINUTES OF  
THE BOARD OF DIRECTORS OF  
THE BAY FOUNDATION**

**Date:** Wednesday, November 13, 2019  
**Time:** 10am – 12pm meeting  
**Location:** Loyola Marymount University  
Life Science Building, Room 118  
1 LMU Drive, Los Angeles, CA 90045

1. Meeting was called to order at 10:20am, chaired by Laurie Newman. Members Present: Laurie Newman, Laura Doss-Hertz, Jeff Klocke, Kate Vernez, John Dorsey (via Phone), Tyler Rasmussen. TBF Staff: Tom Ford, Marcelo Villagomez, Heather Burdick, Vicki Gambale, Karina Johnston, Nick Batch (Liberty Tax CPA). Action items were delayed until members arrived to reach quorum.
2. Administrative Update
  - a. Nick Batch, CPA for TBF was introduced to the board. He presented the quarterly financial report and annual audit update with Marcelo Villagomez.
3. Program Updates
  - a. Watershed and CRI program update was given by Karina Johnston
    - i. Visiting professor will be hired by LMU to support CRI.
    - ii. CRI Faculty research projects are ongoing.
  - b. Community Engagement Program update was given by Vicki Gambale
    - i. Boater Education Program and partners received an award
    - ii. Three schools and five restaurants have joined the Table to Farm composting project.
  - c. Marine Programs update was given by Heather Burdick
    - i. Introduction of new staff hired to support marine operations.
    - ii. Updates on progress with kelp restoration and abalone outplanting.
4. Legislation Update
  - a. AB 1511
  - b. HR 4044
5. Legal Update
  - a. Subcommittee formed: Tom Ford (Chair), Laurie Newman, Kate Vernez, Jeff Klocke
6. TBF BOD Business
  - a. 2020 meeting dates and locations will be selected. February meeting review year end financials and audit. Spring meeting in April will include a project site visit.
  - b. 2020 annual commitment and conflict of interest letters will be sent to members for signatures.
  - c. Consideration of new board member, Fran Diamond. Laurie presented Fran's background and why she believed she would be a great addition to the board. (**MSP Vernez/Klocke**)
  - d. Laurie conducted the annual review of the Executive Director in October 2019.



7. Minutes of the August 7, 2019 Board Meeting were approved (**MSP Vernez/Doss-Hertz**)
8. Development
  - a. Coastal Connections 5 was most successful event to date. CC6 will be in October 2020.
9. US EPA Performance Evaluation Update
  - a. Letter should be received from EPA by the end of the year.
10. Meeting was adjourned at 12:30pm